SAMA – Sanction Maintenance

This screen is used to set and remove sanctions for TANF Cash cases.

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SAMA                    SANCTION MAINTENANCE           07/24/02 11:32:01
                                                       KIM   C
PERSON NAME: GRISWOLD, CLARK                CASE NUMBER: 000028
CURRENT TRACK: TC                           CLIENT ID: 0000092
SAPH: QS

REASON CODE – DESC     TRACK START-END DT STS NEG HRS REC HRS CMPLY SANC
STT-SHORT TERM TRAINING TC   072402 073102        100               Y    01


  SANCTION START: 0802   SANCTION NUMBER: 01    LENGTH OF SANCTION: 01



    COMMENTS: CLARK DID NOT SHOW UP FOR THE TRAINING SESSIONS ON
             SEVERAL OCCASIONS (8/12, 14, 23) AND DID NOT CALL
             TO EXPLAIN.



  REMOVE SANCTION:               PRESS ENTER TO STORE NEW SANCTION
                     PF5 – PREVIOUS SCREEN              NEXT-->
```

Open arrow = Optional Field. QS = Quick Select field.

Mandatory Fields

If SAMA is accessed through INME, all fields will be protected.   If SAMA is accessed through EMPL, the COMMENTS field will be enterable. If it is accessed through EMPL by a person with authority to remove a sanction, the REMOVE SANCTION field will be enterable.

Optional Fields

SANCTION NUMBER

TEAMS displays the number of the most recent sanction, if SAMA is accessed via INME. If SAMA is accessed via EMPL, the next available sanction number will display.

COMMENTS

This is a freeform field of four lines for any comments/information the Eligibility Case Manager needs to document for the sanction.

REMOVE SANCTION

This field can only be used by supervisors to remove a sanction. The supervisor accesses SAMA for the sanction that needs to be removed and enters his/her password.

Display Fields

PERSON NAME

The name of the person who is being/has been sanctioned is displayed.

CASE NUMBER

The TEAMS case number is displayed.

CURRENT TRACK

For the benefit month of 07/01 or later, this field displays the TANF Cash Assistance track code of TC. [For benefit months of 06/01 or earlier, a FAIM Financial track code of PA (Pathways) or CS (Community Services) or JS (Job Supplement) is displayed.]

CLIENT ID

The seven-digit number assigned to the person by TEAMS is displayed here. Each individual stored in the TEAMS database has a unique ID number.

REASON CODE

The reason code (component) from the EMPL screen is displayed.

DESC

The description of the component selected from the EMPL screen is displayed.

TRACK

TEAMS displays the track the case was on when the sanction was imposed.

START/END DT

The start/end dates entered on EMPL for the component are displayed.

STS

The status code for the EMPL component is displayed.

NEG HRS

Negotiated hours entered on the EMPL display in this field.

REC HRS

The reconciled hours for the component from EMPL display in this field.

COMPLY

The compliance indicator from EMPL displays in this field.

SANC

TEAMS displays the number of the sanction being displayed.

SANCTION START

The start date of the sanction is displayed in MMDDYY format.

LENGTH OF SANCTION

The length of the sanction is displayed.

SANCTION MONTHS REMAINING

The remaining months of the sanction is displayed.

Quick Select Fields

SAPH

This field is used to access the SAPH (Sanction Person History) screen for the individual in the PERSON NAME field.

Navigation Fields and Fkeys

NEXT- ->	This field allows the user to access the next desired screen by typing the screen name.
F2	The F2 key returns to the last TEAMS *menu* that was accessed.
F3	The F3 key returns to the SYSE (System Selection) menu.
F5	The F5 key returns to previous screen (either INME or FAIA).
F10	The F10 key accesses the CANO (Case Notes) screen.
F12	The F12 key clears any new data typed on the screen, as long as Enter has not been pressed.